



# NOTICE OF MEETING

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## **CABINET MEMBER FOR HOUSING AND PREVENTING HOMELESSNESS**

**MONDAY, 29 NOVEMBER 2021 AT 4.30 PM**

**COUNCIL CHAMBER - THE GUILDHALL**

Telephone enquiries to Anna Martyn - Tel 023 9283 4870  
Email: [anna.martyn@portsmouthcc.gov.uk](mailto:anna.martyn@portsmouthcc.gov.uk)

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

### **Information with regard to public access due to Covid precautions**

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting. Around one in three people who are infected with COVID-19 have no symptoms so could be spreading the virus without knowing it. Asymptomatic testing – getting tested when you don't have symptoms - helps protect people most at risk by helping to drive down transmission rates. We strongly encourage you to take up the habit of regular asymptomatic testing to help prevent the spread of coronavirus to your colleagues and residents you work with.
- We strongly recommend that attendees should be double vaccinated.
- If symptomatic you must not attend and self-isolate following the stay at home guidance issued by Public Health England.
- All attendees are recommended to wear a face covering while moving around within the Guildhall.
- Although it will no longer be a requirement attendees may choose to keep a social distance and take opportunities to prevent the spread of infection
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one-way system in place.
- Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

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## **Membership**

Councillor Darren Sanders (Cabinet Member)

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(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **A G E N D A**

### **Meeting information: Risk assessment for Council Chamber**

- 1 Apologies for absence**
- 2 Declarations of interest**
- 3 Private Sector Housing Financial Assistance Policy 2021 (Pages 7 - 38)**

#### Purpose

To seek approval to amend the current Financial Assistance Policy for Private Sector Housing in Portsmouth to keep the policy in line with statutory obligations and in line with our customer needs, as defined by the demand received from residents.

**RECOMMENDED that the Cabinet Member agrees and implements the Private Sector Housing Financial Assistance Policy 2021, as outlined in Appendix 1 of this report, from 29<sup>th</sup> November 2021.**

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>

# Coronavirus Risk Assessment for the Council Chamber, Guildhall

**Date:** 21 October 2021(based on Government Autumn and Winter Plan and associated Guidance published September 2021)

**Review date:** Next time Government guidance is updated

**Author:** Lynda Martin, Corporate Health and Safety Manager, Portsmouth City Council

**Coronavirus Risk Assessment for the Council Chamber, Guildhall**

<b>Manager's Name and Job Title completing Risk Assessment:</b>	Lynda Martin Corporate Health and Safety Manager	<b>Risk Assessment Dept:</b>	Corporate Services	<b>Date:</b>	21 October 2021	<b>Signature:</b>	
		<b>Location:</b>	Council Chamber, Guildhall				

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
Risk of exposure to Covid-19 virus - Ventilation	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>• The capacity for the Guildhall Council Chamber for all attendees (including members of the public) has been calculated to be maximum of 30 people to accommodate 2 m social distancing.</li> <li>• Improvements in ventilation permits up to an additional 30 attendees. Members of the public will be advised to follow Covid safety recommendations. If 2m social distancing cannot be maintained then face coverings should continue to be worn and should only be removed when addressing the meeting.</li> <li>• The actions taken to maximise ventilation in the Guildhall Council Chamber includes:               <ul style="list-style-type: none"> <li>○ The removal of internal casement secondary glazing windows.</li> <li>○ Large casement windows will be opened.</li> <li>○ Pedestal fans - positioned in each of the wing areas and along the back wall behind the pillars, maximum speed and modulation setting.</li> <li>○ High level doors and window - the double doors to the high level galleries and the gallery corridor window will be opened.</li> </ul> </li> </ul>	Security staff will be available to ensure numbers are not exceeded. Staff will ensure windows are open and fans switched on.	In place
<span style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 4</span> Risk of transmission of virus - Risk mitigation	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>• The Guildhall takes its responsibility to help limit the risk of infection seriously and has the following measures and requirements in place, attendees should:               <ul style="list-style-type: none"> <li>• Be double vaccinated.</li> <li>• Have a negative Asymptomatic / lateral flow device within 48 hours of a meeting.</li> <li>• Wear face coverings at all times, unless exempt.</li> <li>• Follow Track &amp; Trace requirements - track and trace QR posters will be displayed to allow check in.</li> <li>• Not attend if their result is positive attendees must and follow government guidance regarding isolation: <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a>.</li> </ul> </li> </ul>	The Guildhall Trust and PCC Facilities Team to implement and monitor.	In place
Risk of transmission of virus - Hygiene and prevention		<ul style="list-style-type: none"> <li>• Wash hands for 20 seconds using soap and water or hand sanitiser.</li> <li>• Maintain good hygiene particularly when entering or leaving.</li> <li>• Hand sanitiser will be located at the entrance of the building.</li> <li>• Hand sanitiser and wipes will be located in the meeting room.</li> <li>• Additional cleaning measures are in place, door handles, surfaces, etc.</li> <li>• No refreshments will be provided. Attendees should bring their own water bottles/drinks.</li> <li>• All attendees should bring and use their own pens/stationery.</li> <li>• Doorways marked, where possible, with entry and exit channels.</li> </ul>	The Guildhall Trust and PCC Facilities Team to implement and monitor.	In place

Hazard	Who could be harmed and how	All controls required	How controls will be checked	Confirmed all in place or further action required
		<ul style="list-style-type: none"> <li>Only one person should use the lift at a time.</li> <li>Attendees should follow entry/exit signage to and around the building.</li> <li>Each speaker to have their own microphone. No sharing of microphones.</li> </ul>		
PPE	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>All attendees must wear a face covering and are encouraged to bring their own.</li> <li>Face coverings to be available at the entrance to the Guildhall if required.</li> <li>Gloves, anti-bacterial wipes and bin bags to be provide to all events staff.</li> <li>Sanitiser available at the entrance and exit of the building and in reception areas.</li> </ul> <p>The following guidance on using face coverings should be followed:</p> <ul style="list-style-type: none"> <li>Wash/sanitise hands prior to fitting the face covering</li> <li>Avoid touching face or mask, to not contaminate the covering</li> <li>Change face covering if it becomes damp or contaminated</li> <li>Continue to wash hands regularly</li> </ul>	Posters displayed Guidance provided in advance of meeting to all attendees.	In place
Financial Risk	Staff, contractors and attendees	<ul style="list-style-type: none"> <li>The council meeting may need to be cancelled at short notice if the Covid-19 situation changes due to local outbreaks, local sustained community transmission, or a serious and imminent threat to public health.</li> <li>Contact details of all attendees held by the event manager to enable easy efficient cancellation.</li> <li>Technology in place to move to virtual council meeting if required and permitted by legislation.</li> </ul>	Financial commitments minimised wherever possible. PCC Insurance department aware of council meeting.	In place

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<b>Updates</b>	<ul style="list-style-type: none"> <li>This risk assessment is a live document and will be updated as new information becomes available.</li> <li>All managers should feel free to adapt the measures contained within this risk assessment when assessing the risks for their own department's work activities/ premises.</li> </ul>
<b>Further information</b>	<ul style="list-style-type: none"> <li>Further government information on support during the coronavirus pandemic can be found <a href="#">here</a></li> <li>HSE guidance, on working safely during the coronavirus pandemic can be found <a href="#">here</a></li> <li>Staff wellbeing advice during the coronavirus pandemic can be found <a href="#">here</a></li> </ul>

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# Agenda Item 3



**Portsmouth**  
CITY COUNCIL

<b>Title of meeting:</b>	Housing and Preventing Homelessness
<b>Date of meeting:</b>	29 <sup>th</sup> November 2021
<b>Subject:</b>	Private Sector Housing Financial Assistance Policy 2021
<b>Report by:</b>	James Hill - Director for Housing, Neighbourhood and Building Services
<b>Author:</b>	Clare Hardwick - Head of Private Sector Housing
<b>Wards affected:</b>	All
<b>Key decision:</b>	No
<b>Full Council decision:</b>	No

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## 1. Purpose of report

- 1.1. To seek approval to amend the current Financial Assistance Policy for Private Sector Housing in Portsmouth to keep the policy in line with statutory obligations and in line with our customer needs, as defined by the demand received from residents.

## 2. Recommendations

- 2.1. That the Private Sector Housing Financial Assistance Policy 2021, as outlined in Appendix 1 of this report, is agreed and implemented from 29<sup>th</sup> November 2021.

## 3. Background

- 3.1. The Council has a statutory duty under the Housing Grants, Construction and Regeneration Act 1996 (as amended) to provide Disabled Facilities Grants (DFGs) to help disabled owner/occupiers, private rental sector tenants, and tenants of registered providers with property adaptations, helping them to stay in their own home safely, improve their independence and quality of life.

- 3.2. The Council has mandatory duties for housing adaptation and improvement under the following legislation:

- 3.2.1. Housing Grants, Construction and Regeneration Act 1996 (as amended) – mandatory provision of Disabled Facilities Grants (DFGs)

- 3.2.2. Housing Act 2004 – introduction of the Housing Health and Safety Rating system (HHSRS) and the duty to identify and remove Category 1 hazards to any residential premises in their district.



- 3.3. In 2013 the mechanism for government to provide funding for DFGs changed. Instead of a direct DFG allocation from central government, the funding became disseminated through the Better Care Fund. This is intended to integrate provision of help with home adaptations across housing, health and social care systems to achieve better health and wellbeing outcomes for residents.
- 3.4. In addition to the legislative requirements placed on the Council, the adaptation, repair, and improvement of Portsmouth's housing stock makes a significant contribution to achieving the Council's vision and strategic objectives, specifically "Making more good quality homes available for our residents" as well as contributing towards the Private Rental Sector Strategy.
- 3.5. The DFG grant limit per property was set at £30,000, and has remained unchanged for nearly 14 years, despite a significant increase in the cost of building work over this period. However, there was an expectation that Local Authorities would devise their own local policies to support their DFG programmes. In the current policy the limit is set at £30,000.
- 3.6. In addition, all Local Authorities in England and Wales were given extended powers to issue loans and other forms of assistance to DFG applicants and other vulnerable residents, under The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002. It is nationally recognised best practice for Local Authorities to use these discretionary powers to complement their Mandatory Disabled Facilities Grant programme.
- 3.7. On 23 September 2014 the Council adopted the current Private Sector Housing Financial Assistance Policy (PSHFAP) to include the Mandatory DFGs as well as defining other discretionary financial assistance packages which aim to help vulnerable residents with adaptations and repairs to their property.
- 3.8. The current policy has provided financial assistance packages which fall into two main categories. The proposed policy continues with these same categories.
- 3.8.1. **Disabled Adaptations.** These financial packages are available to those who are:
- 3.8.1.1. owner/occupiers of their home,
  - 3.8.1.2. private rental sector tenants, and
  - 3.8.1.3. tenants of registered providers
- This comprises both the mandatory DFGs and also a variety of other grants which help to keep disabled people stay in their own home safely, improve their independence and quality of life. Adaptations for Local Authority Housing tenants are dealt with separately through the Local Authority Housing Department.
- 3.8.2. **Home repairs and Improvements.** These financial packages are available to help vulnerable owner/occupiers to help address disrepair which could be prejudicial to the health and wellbeing of the occupants of the property. The works required are identified through a survey of the property by the council's





Private Sector Housing team using the Housing Health and Safety Rating system (HHSRS). This survey identifies hazards, as well as the likelihood of harm and the severity of the risk to the occupant. Hazards are categorised according to their severity, with those classified as Category 1 Hazards represent the highest risk and thereof rein need of work to remove or reduce the risk.

3.9. The capital works for discretionary housing repairs and improvement is funded through the repayments from historic loans provided to homeowners and has not required replenishment to date. However, this budget is diminishing due to high demand and grants being offered to residents which are not repayable.

3.10. The Council have continued to exercise the various powers in innovative ways since they were introduced. In 2018 the Centre for Ageing Better identified the Council as an example of best practice in the use of these powers, and it is important to continue to review and utilise this discretion in the best way to help our residents.

3.11. In order to use these discretionary powers, Local Authorities must have a clear policy setting out how they intend to use them. Therefore, the proposed updated Private Sector Housing Financial Assistance Policy, as shown in Appendix 1, is being presented for approval.

#### **4. Main changes to the proposed new Private Sector Housing Financial Assistance Policy**

4.1. The Better Care Fund (BCF) Board approved a pilot scheme in 2019 to trial certain amendments to the Mandatory DFG programme using BCF funding. This included:

4.1.1. Increasing the grant maximum from £30,000 to £40,000, Whilst unusual, in the cases where the cost of works is substantially higher than the grant limit, the needs of the applicant are often particularly critical and the ability to offer an interest free loan to ensure these much-needed adaptations can be carried will be important.

4.1.1.1. Funding for DFGs is at least £1.6 million per annum, allowing a minimum of 40 grants per year. However very few DFGs reach the grant limit, and the average grant is for £6,000. The DFG spend for financial year 2020-21 was £1.1m and is forecast to be £1.4m for 2021-22.

4.1.2. Making DFGs available to Shared Lives and Special Guardianship applicants, and

4.1.3. Bypass means testing for certain types of works, including Level access showers, Stair lifts, and some other adaptations, most typically recommended by the Occupational Therapy team through their assessment of need.

This pilot scheme was successful in streamlining the DFG process and making adaptations available to more people assessed with a physical need for adaptations to their homes. The BCF Board have therefore agreed to provide the additional funding on a permanent basis. It is therefore recommended that



the new Financial Assistance Policy be updated to allow for this to be an established part of the DFG service in accordance with The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002.

- 4.2. Grants for Boiler replacements are available through the City Council's Energy Services team. However, in some cases the grant available does not cover the full cost of the boiler replacement as other ancillary fees such as asbestos surveys or scaffolding access are required which cannot be funded through the boiler replacement grant. This results in some vulnerable homeowners who meet the eligibility criteria for the scheme struggling to secure the additional money required to proceed with the work. It is therefore recommended that a new grant be introduced through the PSHFAP to provide the required top up for boiler replacements and will be managed between the Private Sector Housing and Energy Services Teams.
- 4.3. Portsmouth City Council is one of very few local authorities in the country to offer discretionary financial assistance to homeowners. Approximately 50-60 applications per year are received for this service from people living in conditions which can be prejudicial to their health who cannot access help elsewhere. Historically the discretionary elements of the PSHFAP have focused on providing grants as well as a variety of low interest loans, funded through the capital budget. In recent years however this budget has experienced high demand, and the service has been funded through the recycling of loan repayments from service users to enable more loans to be provided.
- 4.4. Discretionary financial packages have also been updated. These assistance packages are available to help vulnerable homeowners to address disrepair to their properties which could be hazardous to their health. As the current policy still includes grant packages which are not repayable, the budget is diminishing and threatens the sustainability of the service.
- 4.5. Therefore, two options for change to the new PSHFAP were considered to ensure that the service can continue:
  - 4.5.1. Change the service to make it only available after certain means testing criteria is applied to applicants. This option will preclude some people in need from accessing this service.
  - 4.5.2. Change the policy to offer interest free loans to carryout essential repairs. Applicants will need to repay their loans through affordable repayment plans. This change to the policy does not disadvantage any of service users.
- 4.6. To make the service more sustainable for the future and to maximise the number of people that will benefit from this assistance, it is recommended that a shift in the policy is made to reduce the grant packages available, and to provide more focus on affordable loans for homeowners. The loan repayments can then be used to assist further applicants, ensuring that this service can continue to be offered to those in need carryout essential repairs to their property in the city.



- 4.7. In order to still be able to help vulnerable homeowners in the city, it is recommended that the loans available are amended to interest free loans which, depending on the applicant's circumstance, will either be repayable on a monthly basis with the repayment plan tailored to the financial affordability of the applicant, or will only become repayable when the property is sold, or the ownership of the property transferred. All loans will be registered as a charge with Land Registry to ensure that the loan will be repayable if the property is sold or transferred.
- 4.8. The new policy proposes that the second option, as described in sections 4.5.2, 4.6 and 4.7 above, is adopted as part of the new PSHFAP.
- 4.9. In summary the following products have been removed from the proposed new policy.
- 4.9.1. Home Repair Grant
  - 4.9.2. Vulnerable Persons Grant
- 4.10. The following packages have been amended in the proposed new policy.
- 4.10.1. Low-cost Loans
  - 4.10.2. Disabled Facilities Assistance
- 4.11. If approved, this policy will be made available to the public by being published on the Council's website. In addition, the Private Sector Housing Service will be aware of the policy and ensure that residents who are in need of financial support will be helped according to the policy. Finally, it will be promoted internal to the Council and external to relevant organisation and contractors.

## **5. Reasons for Recommendations**

- 5.1 It is important that the Council have a clear and consistent policy for the provision of financial assistance to those who need to adapt their home for the reasons described. The policy was last updated in 2014 and, for reasons outlined in section 4 of the report, needed to be updated.
- 5.2 The pilot of changes, supported by the Better Care Fund, have enabled the service to be adapted to be both more effective and better for the customer, and these should now be formally adopted.
- 5.3 The provision of additional support to ensure that those who need a new boiler do not find financial barriers to the work is in line with this policy and that of the Energy Services team.
- 5.4 The change from move to no interest loans for discretionary services will enable means testing to be removed and for the service to become financially sustainable by reusing loan repayments to offer more loans to new service users.

## 6. Integrated impact assessment

6.1 An integrated impact assessment has been completed and is attached at Appendix 2.

## 7. Legal implications

7.1 The Housing Grants, Construction and Regeneration Act 1996, supported by amendments through the Housing Renewal Grants (Services and Charges) Order 1996 and the Regulatory Reform (Housing Assistance) Order 2002 prescribed for the provision of mandatory disabled facilities grants and for discretionary financial assistance. The proposed policy provides a formal framework against which the Council can deliver mandatory grants and exercise its discretion in providing financial assistance under the increased powers provided for by the legislation.

7.2 There is no statutory requirement to conduct a consultation exercise when amending a policy under this legislation.

## 8. Director of Finance's comments

8.1 As mentioned in the main body of the report the decision to trial an increase the DFG grant maximum from £30,000 to £40,000 will be met from the Better Care Funding. Although it's hard to predict the demand for these grants it is not anticipated that the number of grants will exceed the amount of money available.

8.2 The decision to move to providing more interest free loans for discretionary services instead of grants will allow funds to be recycled back into the budget and will allow the Council to help more clients in the long term. Any loan issued will be secured loans against the client's property.

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Signed by: James Hill - Director of Housing, Neighbourhood and Building Services

### Appendices:

Appendix 1 - Private Sector Housing Financial Assistance Policy 2021

Appendix 2 - Integrated Impact Assessment

### Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:



<b>Title of document</b>	<b>Location</b>
Report on Financial Assistance Policy for Private Sector Housing Cabinet Member for Housing - 23 September 2014	<a href="https://democracy.portsmouth.gov.uk/documents/s4727/Financial Assistance policy.pdf">https://democracy.portsmouth.gov.uk/documents/s4727/Financial Assistance policy.pdf</a>
Financial Assistance Policy for Private Sector Housing Approved 23 September 2014	<a href="https://portsmouth.gov.uk/Financial Assistance Policy for Private Sector Housing - Appendix.pdf">Financial Assistance Policy for Private Sector Housing - Appendix.pdf (portsmouth.gov.uk)</a>
Housing Grants, Construction and Regeneration Act 1996 (as amended)	<a href="https://legislation.gov.uk/Housing Grants, Construction and Regeneration Act 1996">Housing Grants, Construction and Regeneration Act 1996 (legislation.gov.uk)</a>
Private Rental Sector Strategy 2021-2026	<a href="https://portsmouth.gov.uk/Private Rental Sector Strategy for Portsmouth 2021- 2026">Private Rental Sector Strategy for Portsmouth 2021- 2026</a>
Empty Private Residential Strategy 2019-2024	<a href="https://portsmouth.gov.uk/Empty Private Residential Property Strategy 2019-2024">Empty Private Residential Property Strategy 2019-2024 (portsmouth.gov.uk)</a>
The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002	<a href="https://legislation.gov.uk/The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002">The Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 (legislation.gov.uk)</a>
Housing Act 2004	<a href="https://legislation.gov.uk/Housing Act 2004">Housing Act 2004 (legislation.gov.uk)</a>

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by ..... on .....

.....  
Signed by:

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**PORTSMOUTH CITY COUNCIL****PRIVATE SECTOR HOUSING FINANCIAL ASSISTANCE POLICY 2021**

This document sets out the policy for financial assistance available from December 2021, and includes:

- Assistance available
- Eligibility requirements for the assistance
- Terms and Conditions for the assistance
- Remedy in the case of breach of the terms and conditions

**Types of Assistance Available**

- Disabled Facilities Grant - Mandatory
- Disabled Facilities Grant Supplementary Financial Support - Discretionary
- Disabled Persons Equipment Replacement Assistance - Discretionary
- Palliative Care Assistance - Discretionary
- Home Energy assistance top up Grant - Discretionary
- Home Improvement Loans - Discretionary
- Empty Property Loan - Discretionary

All assistance packages are discretionary and therefore are provided subject to funds being available. For this reason provision of this assistance may be limited or discontinued at any time. The one exception to this is the Mandatory Disabled Facilities Grant, where funds must be made available to provide this assistance within a time limited period.

## **1 HELP FOR PEOPLE TO LIVE INDEPENDENTLY IN THEIR HOME.**

### **1.1 DISABLED FACILITIES GRANT (MANDATORY)**

A grant of up to £30,000 to help people meet the cost of adaptations to a disabled person's home. The Council is required to ascertain that the works are necessary and appropriate for the needs of the individual, and that it is reasonable and practical to carry out the works having regard to the age and condition of the dwelling.

#### **1.1.1 Scope of works**

Works that can be considered for mandatory disabled facilities grant include:

- Adaptations to aid access into and around the dwelling
- Works to ensure the safety of a person
- Provision of suitable bathroom or sleeping facilities, heating, and access to lighting and power.
- Provision of suitable kitchen facilities or adaptation of existing kitchen.
- Adaptation to enable the disabled person to care for dependent residents. Where more than one solution meets the needs of the disabled person, grant assistance will be given for the most cost effective option.

#### **1.1.2 Eligibility**

Applications will be considered from:

- Disabled homeowners and private sector tenants
- Disabled people living at home with their family
- Parents or Guardians of a disabled child
- All applications will require consultation with Social Services, which will usually be in the form of a referral from Council Social Care Occupational Therapist. Referrals from Private Occupational Therapists may be accepted subject to consultation with the Council's Social Care Services. If a private referral is accepted following consultation, the Occupational Therapists professional fees may be added to the grant total.

#### **1.1.3 Terms and conditions**

- All applications are subject to the standard test of resources as set out in the Housing Grants Construction Regulations 1996 (as amended) to calculate the amount the applicant should contribute to the cost of the works. This test will only be applied to the means of the disabled occupant, spouse or partner.
- There will be no means testing for families with disabled children under the age of 19.
- If the disabled person has contributed to a disabled facilities grant within the last ten years, or five years if a tenant, their contribution will be reduced by any previous contribution.



- The disabled occupant must continue to occupy the property as their only or main residence for 10 years from the certified grant date, unless their health or personal circumstances prevent them from doing so.
- Grants of more than £5,000 to owner occupiers will be registered as a land charge. The charge will be for a maximum of £10,000. This will be subject to repayment if the property is sold within 10 years of the Certified Grant Date<sup>1</sup> at the discretion of the Council.
- The applicant will be exempt from repayment of the grant if they move from the property to live in residential care or supported living accommodation. NB: These provisions are subject to circular advice, and can be varied by the Department of Levelling Up, Housing and Communities.

## **1.2 DISABLED FACILITIES GRANT SUPPLEMENTARY FINANCIAL SUPPORT (DISCRETIONARY)**

The following discretionary supplementary financial support will be available for all Disabled Facilities Grant applications which meet the Disabled Facilities Grant eligibility criteria, subject to availability of funding:

- Disabled Facilities Grants will be topped up by a further £10,000 where the current £30,000 grant is insufficient to cover the cost of works and ancillary fees. Therefore the maximum grant award for Disabled Facilities Grants will be £40,000.
- There will be no means testing for Disabled Facilities Grant applications.
- Disabled Facilities Grants will be available for Shared Lives Carers and Special Guardianship orders.
- For grants in excess of £40,000 a Home Improvement Loan will be offered. For terms and conditions, please refer to section 2.3.

### **1.2.2 Eligibility**

As for the mandatory Disabled Facilities Grant as in 1.1.2 above.

### **1.2.3 Terms and conditions**

- The disabled occupant must continue to occupy the property as their only or main residence for 10 years from the certified grant date, unless their health or personal circumstances prevent them from doing so.
- Grants of more than £5,000 to owner occupiers will be registered as a land charge. The charge will be for a maximum of £10,000. This will be subject to

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<sup>1</sup> The date that the Council considers all the works to the property to be complete to a satisfactory standard. The applicant will be given written confirmation of this date.

repayment if the property is sold within 10 years of the Certified Grant Date<sup>2</sup> at the discretion of the Council.

- The applicant will be exempt from repayment of the grant if they move from the property to live in residential care or supported living accommodation. NB: These provisions are subject to circular advice, and can be varied by the Department of Levelling Up, Housing and Communities.

### 1.3 **DISABLED PERSONS EQUIPMENT REPLACEMENT ASSISTANCE (DISCRETIONARY)**

A grant of up to £5,000 to repair or replace obsolete or defective equipment.

#### **Scope of works**

Examples of work that can be considered for this assistance are:

- Repair or Replacement of stair lifts
- Repair or Replacement of disabled shower units

#### **Eligibility**

As for the mandatory Disabled Facilities Grant

#### **Terms and conditions**

The client should ensure that the equipment is kept in good condition.

### 1.4 **PALLIATIVE CARE ASSISTANCE (DISCRETIONARY)**

A grant to fund the installation of a stair lift.

#### 1.4.1 **Scope of works**

The loan and installation of second hand, reconditioned stair lifts.

#### 1.4.2 **Eligibility**

Applications will be considered from:

- Homeowners or private tenants who are in palliative care.
- A person in palliative care living at home with family
- Parents or Guardians with a disabled child in palliative care living at home.
- Applications supported by the Council Social Care Occupational Therapist.
- Applications from or supported by hospices to enable people to return home for care.

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<sup>2</sup> The date that the Council considers all the works to the property to be complete to a satisfactory standard. The applicant will be given written confirmation of this date.

### 1.4.3 Terms and Conditions

- The client should ensure that the equipment is kept in good condition.
- When the stair lift is no longer needed for the purpose for which it was provided, it must be returned to the supplier.

## **2 HELP FOR OWNER OCCUPIERS TO REPAIR AND IMPROVE THEIR HOMES**

### **2.1 HOME ENERGY TOP UP GRANT (DISCRETIONARY)**

A small grant to fund the excess costs of a replacement boiler, in conjunction with the Council's Energy Services Team, where the full cost cannot be met by existing funding available.

#### **2.1.1 Scope of works**

The Council can use its discretion to provide top up grant funding for replacement boilers as specified by the council. The applicant will need to be eligible for funding through the Council's Energy Services Team, but the costs exceed the maximum grant available.

#### **2.1.2 Eligibility**

Applications will only be considered when referred directly through the Council's Energy Services Team and are eligible for their funding schemes.

#### **2.1.3 Terms and conditions**

Grant must be used in conjunction with existing funding schemes available through the Council's Energy team and satisfy their terms and conditions of the funding.

This top up grant is non repayable.

### **2.3 HOME IMPROVEMENT LOANS FOR OWNER OCCUPIERS (DISCRETIONARY)**

Affordable loans of up to £35,000 to enable vulnerable owner occupiers to carry out work to improve their homes. Loan terms offered will be determined by the Council based on an assessment of financial resources.

#### **2.3.1 Scope of works**

Any items of work required to remedy significant hazards under the Housing Health and Safety Rating System within the Housing Act 2004.

For the replacement of means of heating or hot water, the applicant must: - Have first been assessed for Funding through the Council's Energy Services Team. Financial assistance will only be offered on production of evidence that funding is not available for the applicant through the Council's Energy Team.

### 2.3.2 Terms and conditions

The general conditions for loans will apply to these loans, as detailed in section 5 and 6 of this policy document.

### 2.3.3 Types of loans available to owner occupiers

#### **Interest Free Loan**

- Duration of loan – life
- Interest free period - Life
- Full repayment will become due on sale or transfer of the property.
- This loan is available to applicants aged 65 or over

#### **Interest Free repayment Loan**

Duration of loan – up to 25 years

- Interest free period – Duration of the loan term
- The loan must be paid by instalments to enable full repayment of the capital within the loan term.
- The loan term will be determined through an affordability assessment and tailored to the applicant's financial circumstances.

In cases where Category 1 hazards have been identified through the HHSRS and the affordability assessment determines that the applicant cannot make regular monthly repayments, an interest free loan may be offered, subject to availability.

### **3 HELP TO REPAIR, IMPROVE AND PROMOTE RENTAL PROPERTIES AND HOUSING THAT IS STAGNANT ON THE MARKET**

#### **3.1 EMPTY PROPERTY LOANS (DISCRETIONARY)**

Loans are available to anyone who owns a residential property which has been empty for twelve months or longer. The loan is available for a maximum of £35,000 to pay for essential renovation and repair works, so that the homes can be lived in by their owners or rented on the open market or through an affordable housing rent scheme.

##### **3.1.1 Scope of works**

Works to bring the property back into use and ensure that no significant hazards under the Housing Health and Safety Rating System (within the 2004 Housing Act) remain within the property.

For the replacement of means of heating or hot water, the applicant must have first been assessed for funding through the Council's Energy Services Team. Financial assistance will only be offered on production of evidence that funding is not available for the applicant through the Council's Energy Team.

##### **3.1.2 Terms and conditions:**

The loan must be repaid by instalments to enable full repayment of the capital and interest within the loan period. Full repayment of the loan plus any interest due must be repaid upon the sale or transfer of the property. Interest will be calculated from the certified date.

Where the property is to be occupied by the owner or their family, or to be rented on the open market

Duration of loan is up to 5 years subject to circumstances and amount of loan and interest free period for the first 2 years.

Where the property is to be rented through an affordable housing rent scheme (Approximately 80% of full market rent or less)

Duration of loan is up to 10 years subject to circumstances and amount of loan and is interest free period for the first 2 years.

- The offer of a loan will be subject to sufficient equity being available in the property.
- Applicants receiving an empty property loan must make the property available for letting on the open market, or through an affordable housing rent scheme, or they must occupy the property as their own principle home.
- The loan will be subject to repayment in full if the property is kept empty, sold or transferred to another owner.

- This loan is not available in conjunction with any other discretionary assistance package. See general conditions for loan assistance.
- This assistance is not available where legal action has had to have been taken by Council against the property owner.
- The general conditions for loans will apply to these loans, as detailed in section 4 and 5 of this policy document.

## 4 **GENERAL CONDITIONS FOR ALL REPAIR AND IMPROVEMENT ASSISTANCE**

These conditions apply to all discretionary grants and loans, excluding Disabled Facilities Grant Supplementary Financial Support, Disabled Persons Equipment Replacement Assistance, and Palliative Care Assistance.

### 4.1 **Eligibility conditions**

- Applications for assistance must be made prior to the commencement of work.
- The property must be at least 10 years old.
- The property must not be on the market to be sold. (Excluding property marketing loan)
- The property must be within Council Tax bands A-D.
- Applications from owner-occupiers of Council Tax band E properties may be considered where there is a health and safety risk in a vulnerable household and alternative funding sources are not available. Households in band E will be defined as vulnerable if the applicant is receiving income related benefit, and has within the household:
  - an occupant aged 70 or over, or
  - an occupant who is registered disabled, or
  - at least one vulnerable age group for a Category 1 hazard (under the HHSRS).

### 4.2 **Registration of a legal charge**

#### 4.2.1 **Loans**

- The applicants will sign a formal Legal Charge which will be secured on the property by registering a Legal Charge at the Land Registry, except in cases where the property is unregistered and there is already a mortgage in existence. In these cases the Council gives notice to the first mortgagee and register a Puisne Mortgage CI entry in the Land Charges Register.
- The charge will be removed following full repayment of the loan and interest accrued.

### 4.3 **Ownership and occupation requirements**

Financial assistance is provided by the Council to assist people to provide better living conditions for the occupants identified in their application. For this reason, the following conditions apply:

#### 4.4 **Loan recipients**

- Owner occupiers receiving a loan must continue to occupy the property as their only or principal home until the end of the loan term, or when the loan capital and interest accrued have been repaid in full.



- The loan will be subject to repayment if the property is sold or transferred to another party, rented out, the applicant dies, or ceases to occupy the property as their only or principal home.
- Should the applicant move from the property to live in residential care or supported living accommodation the requirement to make loan repayments will be deferred to allow the property to be sold. This will be subject to the property being sold within 6 months from the date that they moved from the property, and full repayment of the outstanding balance. If the property is not sold within 6 months, the Council will look to recover the full amount due.
- If one party to a loan in joint names dies leaving a spouse or partner in occupation, the remaining partner will continue as responsible for the loan.
- If the loan is in one name only and that person dies leaving a spouse or partner in occupation, the Council will consider transferring the loan to the remaining spouse/partner, subject to their individual circumstances, and the transfer of the property into their sole name.

## 5 **GENERAL LOAN CONDITIONS**

These conditions apply to loans for both owner occupiers and landlords, and include discretionary Disabled Facilities Assistance.

### 5.1 **Equity requirement**

- There must be at least 20% equity remaining in the property.
- Equity remaining will be calculated by subtracting the value of all legal charges on the property, including the proposed loan under this policy, from the assessed current market value of the property (or similar properties within the immediate vicinity).
- If the applicant has the facility to acquire further funding as stipulated within their current mortgage conditions, they must declare this in their application, and provide details of the agreement.
- The applicant must agree not to further charge or remortgage the property.

### 5.2 **Interest**

- Simple Interest will be charged at the standard local authority rate<sup>3</sup> as determined by the Chancellor of the Exchequer. This may be changed if the applicant defaults on the loan agreement, as detailed in section 5.4 of this document.
- The interest to be paid over the duration of the loan will be set at the beginning of the loan period<sup>4</sup>.

### 5.3 **Repayment terms**

- Instalments must be made by Direct Debit to be set up as soon as payment becomes due.
- Instalments will be calculated to ensure that the loan capital and interest will be paid in full by the end of the loan period (excluding interest only loan).

### 5.4<sup>3</sup> **Default**

- If the applicant defaults on the conditions of the agreement, action will be taken to recover all of the monies owed.
- Any action will take into account the circumstances of the applicant. Every effort will be made to agree an arrangement that meets the Council's requirements without causing undue hardship to the applicant.
- The Council reserves the right to charge compound interest in cases of noncompliance with the loan agreement, from the date the Council considers the non-compliance date.

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<sup>3</sup> The loan period commences on the date the application is approved by the Council. The applicant will be give written confirmation of this date.

## 5.5 Redemption

Loans can be voluntarily discharged at any time, by the applicant repaying the capital and interest due to the Council. Over payments must be made in instalments of £1000 or more, payments made below £1,000 will attract a £25 administration charge for recalculation of the outstanding capital and interest. Early repayment will not attract redemption penalties.

## 5.7 Insurance and maintenance of the property

- The applicant is required to keep the property insured for the duration of the loan.
- The applicant is required to continue to maintain and repair the property for the duration of the loan term.

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# Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

[www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
  - Communities and safety
  - Regeneration and culture
  - Environment and public space
  - Equality & - Diversity - This can be found in Section A5

**Directorate:**

Housing Needs Advice and Support

**Service, function:**

Private Sector Housing

**Title of policy, service, function, project or strategy (new or old) :**

Private Sector Housing Financial Assistance Policy 2021

**Type of policy, service, function, project or strategy:**

- Existing
- New / proposed
- ★ Changed

**What is the aim of your policy, service, function, project or strategy?**

To make Disabled Facilities Grants more accessible to those with an assessed need for adaptations, and to make interest free loans available to owner occupiers in the city to carry out necessary repairs to improve the safety of their property for the occupiers

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

No, but as there is an existing policy which this policy seeks to amend in line with current customer demand for the service.

## A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

### A1-Crime - Will it make our city safer?

In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact [Lisa.Wills@portsmouthcc.gov.uk](mailto:Lisa.Wills@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

## A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

### A2-Housing - Will it provide good quality homes?

In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact [Daniel.Young@portsmouthcc.gov.uk](mailto:Daniel.Young@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The Policy aims to make Disabled Facilities Grants (DFGs) available to more people in the city who have an assessed need for disabled adaptations by removing the current means testing applied to applicants, to increase the maximum grant limit from £30,000 to £40,000, and to make DFGs available to shared lives carers and special

guardianships.

The policy also includes offering interest free loans to owner occupiers in the city to carryout repairs to their properties which if left in disrepair could present a hazard to the occupants. This is identified by the councils Private Sector Housing team undertaking a Housing Health and Safety Rating System (HHSRS) survey and might include helping people who are living in excessively cold conditions or are living in properties with damp and mould.

It is believed that this policy will have a positive impact on properties (and their occupants) living in the Private Housing Sector in Portsmouth.

How are you going to measure/check the impact of your proposal?

The proposed changes to the Disabled Facilities Grant (DFG) policy have already been tested through a pilot scheme which ran from 2019-2021. This pilot scheme demonstrated that the proposed changes help to streamline the process for applicants, and makes the DFG available to more people.

The councils Private Sector Housing team currently uses data to measure the performance of the service, including how many people are assisted each year. This data will continue to be monitored and reviewed to ensure that the policy is meeting the needs of those that require these services.

**A - Communities and safety**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**A3-Health** - Will this help promote healthy, safe and independent living?



In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact [Dominique.Letouze@portsmouthcc.gov.uk](mailto:Dominique.Letouze@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The policy will allow for more people in the city (including Owner Occupiers, private rental sector tenants, and tenants of registered providers) to access Disabled adaptations for their homes through Disabled Facilities Grants, improving their safety, independence and quality of life in their homes.

The Policy also includes interest free loans for Owner Occupiers to carryout essential repairs to make the property safer, this will contribute to improved physical and mental health for those living in poor housing conditions and improve their quality.

How are you going to measure/check the impact of your proposal?

The councils Private Sector Housing team currently uses data to measure the performance of the service, including how many people are assisted each year. This data will continue to be monitored and reviewed to ensure that the policy is meeting the needs of those that require these services.

**A - Communities and safety**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**A4-Income deprivation and poverty**-Will it consider income deprivation and reduce poverty?



In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact [Mark.Sage@portsmouthcc.gov.uk](mailto:Mark.Sage@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>  
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Disabled Facilities Grants will no longer require any means testing, therefore they will be offered to anyone with an assessed need for adaptations (assessment made by the Councils Occupational Therapy team).  
 There are a number of people living in the city as owner occupiers on low incomes who cannot afford to carry out essential repairs.

How are you going to measure/check the impact of your proposal?  
 The councils Private Sector Housing team currently uses data to measure the performance of the service, including how many people are assisted each year. This data will continue to be monitored and reviewed to ensure that the policy is meeting the needs of those that require these services.

A - Communities and safety	Yes	No
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Is your policy/proposal relevant to the following questions?

**A5-Equality & diversity** - Will it have any positive/negative impacts on the protected characteristics?

In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact [gina.perryman@portsmouthcc.gov.uk](mailto:gina.perryman@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The policy is being amended to make Disabled Facilities Grants available to all those living in the Private Housing Sector who have an assessed need for disabled adaptations (assessment made by the Council's Occupational Therapy team). Disabled Facilities Grants will no longer require any means testing making them available to anyone requiring adaptations to their home.

How are you going to measure/check the impact of your proposal?  
 The proposed changes to the Disabled Facilities Grant (DFG) policy have already been tested through a pilot scheme which ran from 2019-2021. This pilot scheme demonstrated that the proposed changes help to streamline the process for applicants. and makes the DFG available to more people.



**B - Environment and climate change**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**B1-Carbon emissions** - Will it reduce carbon emissions?



In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact [Tristan.thorn@portsmouthcc.gov.uk](mailto:Tristan.thorn@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The policy includes a top up grant, where applicants for boiler replacement grants through the Council's Energy Team require additional funding to carryout the works which are not covered by the boiler replacement grant. This may include for example the cost of asbestos surveys or scaffold access, in order to replace the boiler. Replacement boilers through the councils energy team typical result in more efficient means of providing heating and hot water, and improved EPC ratings for properties.

How are you going to measure/check the impact of your proposal?

The data collected on improving energy efficiency and EPC rating will be handled by the councils energy services team. This policy simply helps residents to access boiler replacement grants when funding ancillary fees is an issue for them. Data will be collected for the number of people this has assisted.

**B - Environment and climate change**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**B2-Energy use** - Will it reduce energy use?



In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact [Triston.thorn@portsmouthcc.gov.uk](mailto:Triston.thorn@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

[Empty text box for response]

How are you going to measure/check the impact of your proposal?

**B - Environment and climate change**

Yes

No

Is your policy/proposal relevant to the following questions?

**B3 - Climate change mitigation and flooding**-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact [Tristan.thorn@portsmouthcc.gov.uk](mailto:Tristan.thorn@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**B - Environment and climate change**

Yes

No

Is your policy/proposal relevant to the following questions?

**B4-Natural environment**-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact [Daniel.Young@portsmouthcc.gov.uk](mailto:Daniel.Young@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**B - Environment and climate change**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**B5-Air quality** - Will it improve air quality?

In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact [Hayley.Trower@portsmouthcc.gov.uk](mailto:Hayley.Trower@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**B - Environment and climate change**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**B6-Transport** - Will it improve road safety and transport for the whole community?

In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact [Pam.Turton@portsmouthcc.gov.uk](mailto:Pam.Turton@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**B - Environment and climate change**

**Yes**

**No**

Is your policy/proposal relevant to the following questions?

**B7-Waste management** - Will it increase recycling and reduce the production of waste?

In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact [Steven.Russell@portsmouthcc.gov.uk](mailto:Steven.Russell@portsmouthcc.gov.uk) or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**C - Regeneration of our city**

Yes

No

Is your policy/proposal relevant to the following questions?

**C1-Culture and heritage** - Will it promote, protect and enhance our culture and heritage?

In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact [Claire.Looney@portsmouthcc.gov.uk](mailto:Claire.Looney@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**C - Regeneration of our city**

Yes

No

Is your policy/proposal relevant to the following questions?

**C2-Employment and opportunities** - Will it promote the development of a skilled workforce?

In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact [Mark.Pembleton@portsmouthcc.gov.uk](mailto:Mark.Pembleton@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

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Is your policy/proposal relevant to the following questions?

**C3 - Economy** - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?

In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact [Mark.Pembleton@portsmouthcc.gov.uk](mailto:Mark.Pembleton@portsmouthcc.gov.uk) or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

**Q8 - Who was involved in the Integrated impact assessment?**

Clare Hardwick - Head of Private Sector Housing

**This IIA has been approved by:** Paul Fielding - Assistant Director, Housing

**Contact number:** 023 9283 4223

**Date:** 27/10/2021